

LOCKING OF GATES, DOORS & WINDOWS PLAN

Name of the adult	
Service Provider	
Date of plan	

Section 1: Adult's details

NDIS ID	Address	
Gender	Date of birth:	Country of birth:
Phone number	Is this the adult's own phone?	
	YES/NO (delete as applicable)	
Email address	Is this the adult's own email?	
	YES/NO (delete as applicable)	
Type of residence	Length of time at this address	
Does the adult identify as Aboriginal or Torres Strait Islander?	Does the adult identify as being from a CALD background?	
Yes / No	Yes / No	

Section 2: Assessor's details

Name	Profession
Phone number	Email address
Assessor's Qualifications	

Section 3: Communication

How does the adult communicate?

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Section 4: Decision Making

Does the person receive informal decision-making support? Yes / No

If 'yes' please complete contact details

Name(s):

Contact details:

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Does the person have a QCAT appointed Guardian? Yes / No

If 'yes' please include details about what they are appointed for / duration of appointment etc.

Name(s):

Appointment details:

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Section 5: People consulted in relation to this plan

Name	Relationship to the adult	Contact details	Date consulted	Given copy of plan?
	The Adult			Yes/no
				Yes/no
				Yes/no
				Yes/no
				Yes/no
				Yes/no

Views of people consulted

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Section 6: Skills assessment

Date of assessment

Details of the assessment process

Please describe how the adult was assessed in relation to the following skill deficits and the outcomes of these assessments:

(a) The adult lacks road safety skills

(b) The adult is vulnerable to exploitation or abuse by others

(c) The adult is unable to find their way back to the premises

Section 7: The strategies that will be used to develop the adult's skills in order to reduce the need to lock the gates, doors or windows

Skill development strategy 1:

Please outline what strategies will be used to develop the adult's skills, how success will be measured, and when the skill development activity will be reviewed.

Skill development strategy 2:

Please outline what strategies will be used to develop the adult's skills, how success will be measured, and when the skill development activity will be reviewed.

Skill development strategy 3:

Please outline what strategies will be used to develop the adult's skills, how success will be measured, and when the skill development activity will be reviewed.

Please add more strategy boxes as required

Section 8: Locking the gates, doors or windows

The circumstances in which the gates, doors or windows will be locked

An explanation of why locking the gates, doors or windows is the least restrictive way of ensuring the safety of the adult

The procedure for using locked gates, doors or windows, including observations and monitoring that must happen to ensure the adult is safeguarded from abuse, neglect and exploitation

A description of the anticipated positive and negative effects on the adult of locking the gates, doors or windows

Positive:

Negative:

A description of the negative effects of locking the gates, doors or windows on any cotenants, and how these will be managed.

Section 9: Review

Please document intervals at which this plan will be reviewed:

Section 10: Endorsement

Name	
Position	
Signature	Date

Section 11: Approval

Name	
Position	
Signature	Date